

## RESOLUTION FOR JOINT ELECTION

**WHEREAS**, the Forestburg ISD and Bowie ISD, so hereby orders a Uniform Election to be held on May 4, 2024 in the County of Montague; and

**WHEREAS**, the Forestburg ISD and Bowie ISD have called an election for Saturday; May 4, 2024 and

**WHEREAS**, the Forestburg ISD and Bowie ISD have expressed its desire for a joint election with the County; and

**WHEREAS**, state law allows local entities holding elections on the same day to do so jointly, thereby making voting more convenient; and

**WHEREAS**, the Montague County Elections Administrator will provide all election services for Forestburg ISD and Bowie ISD, as agreed upon by the Montague County Elections Administrator and each entity through separate contract; and

**WHEREAS**, the Texas Election Code allows for an agreement in accordance with Section 271.002, whereby the County and Forestburg ISD and Bowie ISD agree to hold a joint election on May 4, 2024.

### NOW AND THEREFORE BE IT RESOLVED BY THE COMMISSIONERS COURT OF MONTAGUE COUNTY, TEXAS, THAT:

Said Commissioners Court authorizes Forestburg ISD and Bowie ISD to share the countywide polling places and any voting equipment necessary to conduct such election. Terms and conditions of the election will be identified by the election services contracts between Jason Biles and Blake Enlow, representatives for Forestburg ISD and Bowie ISD and Ginger Wall, Montague County Elections Administrator.

PASSED AND APPROVED, THIS 11<sup>TH</sup> DAY OF March, 2024.

  
County Judge

  
Commissioner, Precinct 1

  
Commissioner, Precinct 3

  
Commissioner, Precinct 2

  
Commissioner, Precinct 4

**JOINT ELECTION AGREEMENT &**  
**LEASE AGREEMENT OF ELECTION EQUIPMENT**

This Agreement is made and entered by the County of Montague, acting through its officers, Judge Kevin Benton, Montague County Judge, Ginger Wall, Montague County Election Administrator, Forestburg ISD and Bowie ISD acting through their representatives, for the leasing, programming, supervision, and tabulation of the Uniform Election.

This contract must be signed and returned to Montague County Elections Administrator before any actions listed will be conducted.

In consideration of the mutual covenants and promises hereinafter set out. It is agreed to as follows:

- I. The election to be held on May 4, 2024 known as the Uniform Election, shall be held jointly with Forestburg ISD and Bowie ISD.
  
- II. The following location shall serve as the common Vote Center for the voting districts where the Entities are conducting a Chapter 41 of the Texas Education Code Election.

**Early Voting/Election Day**  
Bowie Senior Center

**Location**  
501 Pelham St, Bowie, Tx 76230

**Election Day**  
Bowie Senior Center  
Sunset City Hall  
Forestburg ISD Library

**Location**  
501 Pelham St, Bowie, Tx 76230  
119 FM 1749, Sunset, Tx 76270  
16346 FM 455, Forestburg, Tx 76239

Montague County Elections Administrator in connection with conducting the Election of the Entities, listed above, shall assume the following responsibilities:

- A. Prepare lists of registered voters in the School District of Bowie.
- B. Establish Early Voting and Election Day polling locations.
- C. Select Early Voting, Election Day, and Ballot Board workers.
- D. Order and distribute supplies for Early Voting and Election Day.
- E. Conduct training on the voting machines.
- F. Program and test voting machines for Early Voting and Election Day.
- G. Post notice of the test of the voting machines.
- H. Deliver and setup voting machines for Early Voting and Election Day.

- I. Print and process ballots for Early Voting by mail.
- J. Tabulate ballots voted by mail and in person for Early Voting and Election Day.
- K. Prepare daily reports for Early Voting and total reports for final results.
- L. Perform any and all other duties as necessary required under the Texas Election Code in order to conduct the May 4, 2024 Election(s).

III. Forestburg ISD and Bowie ISD in connection with conducting the May 4, 2024 , shall assume the following responsibilities and shall directly bear any attendant cost of the same:

- A. Post notices of election.
- B. Deliver to the Contracting Officer as soon as possible, but not later than 75 days before the election, the proposition, issues, and/or candidate's names to be printed on the ballot with the exact wording, spelling, and order that is to be used on the official ballot.
- C. Comply with all deadlines set by Secretary of State as pursuant to Texas Election Code and Vendor responsible for the printing of paper ballots and programming for electronic voting.
- D. Responsible for equal share of Early Voting and Election Day Judge, Alternate Judge and any additional worker's salary sharing the same Early Voting and Election Day polling place locations. All election staff will be paid by Montague County to be reimbursed by the Entities listed herein.
- E. Prepare any necessary submission to Department of Justice.
- F. Canvassing the votes by the date specified by the Texas Secretary of the State guidelines.
- G. Compensate Election Administrator for election expenses as set out in itemized cost estimate.

IV. GENERAL CONDITIONS:

- A. The applicable number of voting precincts plus Early Voting locations, for Early Voting by mail, and by personal appearance will be tabulated for the Entities listed herein.
- B. A member from each Entity shall attend training conducted by the county on the use of the electronic voting machines.
- C. The Entities agree to save and hold harmless the Montague County Elections Office from any and all claims made that arise out of the failure or omission of the Forestburg ISD and Bowie ISD to perform its obligations under this contract.
- D. The Montague County Election Office agree to save and hold harmless the Forestburg ISD and Bowie ISD from any and all claims made arising out of the failure or omission of the Montague County Elections Office to perform their obligations under this contract.

- E. The contracting officer shall file copies of this contract with the Montague County Auditor. Forestburg ISD and Bowie ISD will maintain a copy of the contract for their records.
- F. This contract shall bind and benefit the respective parties and their legal successors and shall not be assignable, in whole or in part, by any party without first obtaining written consent of the other party.
- G. Except as otherwise provided in this contract, this contract shall be subject to change and modification only with the written mutual consent of each of the parties hereto. All amendments, modifications, or alterations must be in writing, dated after the effective date of the Agreement, and approved by the respective governing bodies.
- H. This contract shall be for the sole and exclusive benefit of the parties hereto and shall not be construed to confer any rights upon any third party.
- I. This contract embodies and does constitute the entire agreement between the parties and there are no prior effective representations, warranties, or agreements between the parties. This contract shall supersede all prior agreements between the parties regarding the subject matter hereof.
- J. The parties agree that this contract shall not be construed in favor of or against any party on the basis that the party did or did not author this contract.

#### V. ELECTION EXPENSES AND ALLOCATION OF COSTS

- A. It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes on the terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to the Sections VI of this contract.
- B. Should the election be held as a joint election that allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared.
- C. Each entity shall be solely responsible for its own costs and expenses, including all programming fees and ballot cost to Election Systems and Software (ES&S), Invoices will be billed to Entities and Entities will be responsible for their share of the programming payable to Montague County. Please see a separate lease agreement, "Exhibit A" attached herein, for the use of the voting machines for the May 4, 2024 Election.
- D. Each participating authority agrees to pay the Montague County Elections Administrator a Precinct Kit fee in the amount of \$50 per entity. Costs for the Early Voting by Mail, forms, and notices shall be allocated by the Election Supply Fee.

- E. Each participating authority agrees to pay the Montague County Elections Administrator a Supervision of Election fee as defined by Sec. 31.100 (d) of the Texas Election Code; a fee for election services performed under an election services contract.
- F. An invoice shall be issued by Montague County Elections after Election Day for reimbursement.
- G. The Montague County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the County Treasury in accordance with Election Code Section 31.100.

**VI. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION**

- A. Any participating authority may withdraw from a joint election should it cancel its election in accordance with Sections 2.051-2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by Montague County Elections Office on behalf of the authority plus the administrative fee of such expenses through the date of cancellation.
- B. Either party may terminate this contract upon 30 days written notice to the other party.
- C. Deadline to cancel election will fall on 71<sup>st</sup> day before Election Day. (Day after deadline for political subdivision to order election.)


- VII. The exact amount of each participating authority's obligation under the terms of this contract shall be calculated after the election. The Entities shall pay the Elections Administrator the balance due within 30 days after the receipt of the final invoice from the Elections Administrator.
- VIII. In connection with the performance of this Agreement, neither of the contracting parties will be deemed liable to third parties for any default of the other contracting party in connection with holding the election, including the failure of a contracting party to pay any expenses under the Agreement.
- IX. This Agreement shall be construed in accordance with the laws of the State of Texas and under Chapter 172 the Texas Election Code and all obligations of the parties are performable in Montague County, Texas,
- X. In case any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be valid, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provision has never been included.
- XI. In connection with the Agreement, all notices, inquiries, and communications shall be to the following persons or offices:

For the County:  
Kevin Benton, Montague County Judge  
Ginger Wall, Montague County Election Administrator

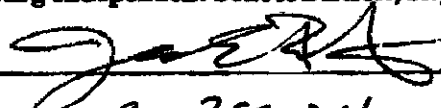
For the Entities:  
Forestburg Independent School District, Representative  
Bowie Independent School District, Representative

**COUNTY OF MONTAGUE**

DATE: March 5, 2024 By:   
County Judge

ATTEST  
  
Montague County Election Administrator

**Forestburg Independent School District, Representative**

BY:   
DATE: 2-28-24

**Bowie Independent School District, Representative**


BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

For the County:  
Kevin Benton, Montague County Judge  
Ginger Wall, Montague County Election Administrator

For the Entities:  
Forestburg Independent School District, Representative  
Bowie Independent School District, Representative

COUNTY OF MONTAGUE

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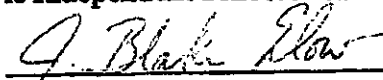
ATTEST:  
  
Montague County Election Administrator

**Forestburg Independent School District, Representative**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**Bowie Independent School District, Representative**

BY: 

DATE: 2/28/2024

**EXHIBIT "A"**

**COUNTY OF MONTAGUE COMPLIANT EXPRESSVOTE ELECTION EQUIPMENT as follows, to-wit:**

- 10   ExpressVote ADA Unit(s) (including head phone accessory)
- 5   DS200 (Ballot Counter)
- 3   POLLBOOK(s) (Voter Verification, Ballot Activator)
- 3   Printer Pack

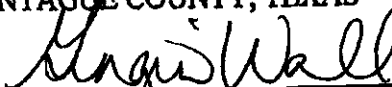
ExpressVote (Voting Machine)	@ \$166.25 per machine	\$1662.50
DS200 (Ballot Counter)	@ \$287.50 per machine	\$1437.50
Pollbooks (Voter Verification)	@ \$57.50 per machine	\$172.50
ES&S Programming (Coding, Audio, Ballot Layout)		\$TBD
3 printer pack @ \$26.00 per day 3 days		\$234.00
10 % Supervision of Election fee		\$TBD
Logic & Accuracy testing publication		\$TBD
Precinct kit fee (election forms, ABBM, etc.)		\$100.00
Verizon MiFi pack usage		\$TBD
1 Central Count Personnel (@ \$12 per hour)		\$TBD

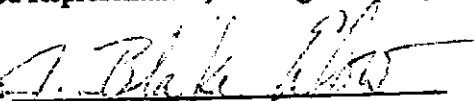
Approximate Total Due to Montague County

\$ 3606.50

**Final bill will be sent following election**

MONTAGUE COUNTY, TEXAS

By:   
Ginger Wall, Elections Administrator  
Authorized Representative, Montague County, Texas

LESSOR: 

LESSEE: \_\_\_\_\_



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Pollbooks (Voter Verification)	@ \$57.50 per machine	\$172.50
ES&S Programming (Coding, Audio, Ballot Layout)		STBD
3 printer pack @ \$26.00 per day 3 days		\$234.00
10 % Supervision of Election fee		STBD
Logic & Accuracy testing publication		STBD
Precinct kit fee (election forms, ABBM, etc.)		\$100.00
Verizon MiFi pack usage		STBD
1 Central Count Personnel (@ \$12 per hour)		STBD

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\$ 3606.50

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MONTAGUE COUNTY, TEXAS

By: \_\_\_\_\_

Ginger Wall, Elections Administrator  
Authorized Representative, Montague County, Texas

LESSEE: \_\_\_\_\_

LESSEE: \_\_\_\_\_